**UNIT-I**

1. Define Company.
2. What is body corporate?
3. What do you mean by holding Company?
4. What is government company?
5. Define foreign Company.
6. What is One man Company?
7. What is commence of Business Certificate?
8. Who is a promoter?
9. What is Ultra Vires?
10. Define Unlimited Company
11. Write a short note on statutory company.
12. What is small Company?
13. Company limited by guarantee-Explain.
14. What are the features of private limited company?
15. Differentiate between private company and Public company.
16. Describe the various types of companies.

**UNIT-II**

1. What is abridged Prospectus?
2. What is statement in lieu of prospectus?
3. Define a director.
4. Define Name Clause.
5. Define Registered office clause.
6. Define capital Clause.
7. What is certificate of commencement?
8. What is meant by meeting of the company?
9. State the meaning of memorandum of association.
10. What is the borrowing power of the company?
11. What do you understand by reservation of name?
12. Write a note on Name clause.
13. Explain the association clause.
14. How to alter the capital clause.
15. What is articles of Association.
16. Explain the alterations of articles.
17. What are the contents of articles of association.
18. What is prospectus?
19. What is statement in lieu of prospectus?
20. What is shelf prospectus?
21. What are the objects of issuing a prospectus and its conditions?
22. Write a note of deemed prospectus.
23. What are the contents of prospectus?

**UNIT-III**

1. What is meant by share capital?
2. What is meant by subscribed capital?
3. Define Share.
4. What is convertible preference share?
5. What is deferred share?
6. What is irregular allotment?
7. What is share certificate?
8. What is the maximum limit of managerial remuneration in a company?
9. What is meant by 'Manager' under Companies Act, 1956?
10. What is renunciation of allotment?
11. What is splitting of allotment?
12. What is meant by calls on shares?
13. What is calls in arrears?
14. What is surrender of shares?
15. What is meant by forfeiture of shares?
16. What is Transmission of shares?
17. What is dividend?
18. Explain Interim dividend?
19. What is secured debenture?
20. What is Bearer debenture?
21. Explain the issue of shares at minimum.
22. What are the features of Debentures?
23. Discuss various kinds of shares.
24. What is a debenture?
25. What are the various types of debebtures?

**UNIT-IV**

1. Define the term Company Secretary?
2. Write the procedure for appointment of Company secretary?
3. Who are called as key managerial Personnel?
4. What are the duties of the company secretary?
5. What are the rights of the company secretary?
6. State the liabilities of the company secretary.
7. What are the contractual liabilities of a company secretary?
8. List out the dismissal of a company secretary.
9. What are the qualification of a company secretary?
10. What is the legal position of a company secretary?
11. Who is called secretary in whole time Practice?
12. List the statutory liabilities of a company secretary.
13. What is a routine secretary?
14. Who is called executive secretary?
15. Discuss the role of company secretary as a co-ordinator.
16. What are the functions of company secretary as an administrator?
17. Bring out the functions of company secretary as an office executive.
18. Elaborate the statutory liabilities of a company secretary.
19. Write a note on dismissal off secretary.
20. Describe the procedure for appointment of a company secretary.

**UNIT-V**

1. What is meant by Agenda of meeting?.
2. What do you mean by quorum?
3. What is Amendment motion?
4. Who is a proxy? To whom can be appointed as proxy?.
5. What is meant by "Minutes of meeting"?
6. What is meant by ordinary and special resolution?.
7. What is meant by statutory meeting?
8. What do you mean by Annual General Meeting?
9. What is meant by extra-ordinary General Meeting?.
10. What is statutory report?
11. Define the term meeting?
12. What is board meeting?
13. What are the contents of the statutory report?
14. What is committee meeting?
15. What is class Meeting?
16. What is Agenda?
17. What is meant by Quorum?
18. What is disinterested quorum?
19. What is meant by resolution by circulation?
20. What are the contents of minutes of board meeting?